

609 West Navajo Street West Lafayette, IN 47906-1912 Telephone (765) 775-5110 Fax (765) 775-5249 Wlparks@city.west-lafayette.in.us http://parks.city.west-lafayette.in.us

Morton Community Center 222 North Chauncey Avenue West Lafayette, IN 47906-3006 Telephone (765) 775-5120 Fax (765) 775-5123 February 19, 2010

Riggs Mowers 3970 SR 38 East Lafayette, IN 47905

RE: REQUEST FOR QUOTES- Purchase a new 72" front-end mower.

This request for quotes is the official notice of needed professional services for the Board of Parks and Recreation of the City of West Lafayette.

West Lafayette Parks and Recreation is requesting quotes for a new mower per enclosed specifications.

To be considered sealed quotes must be submitted to the Clerk-Treasurer of the City of West Lafayette by 8:30 AM EST on Monday March 8, 2010. The marking of "MOWER" on the outside of the envelope should identify each sealed envelope containing a quote.

Quotes will be opened at the meeting of the West Lafayette Board of Works beginning at 8:30 AM, March 8, 2010, in City Hall. Quote will be awarded to the most reasonable, responsible, and responsive firm that provides a quote most advantageous to West Lafayette Parks and Recreation.

Sincerely.

Lee Booth, Parks Director

Parks and Recreation— The Benefits Are Endless

Member of Indiana Park and Recreation Association Member of National Recreation and Park Association